



Help us get there.



We're building change in Brampton.

The urban centre we serve is one of the youngest, fastest growing, most diverse cities in the country. We're aiming high and thinking big, to position Brampton as an emergent global city of the future.

Leaders in our organization understand success requires passion, creativity and agility. We value progress over process. We hold each other accountable. We are a team who is engaged, excited and empowered to deliver results for Brampton.

Exciting things are happening at the City of Brampton. Take a look at what employees are working on related to our [Term of Council Priorities](#) moving us forward towards [The Brampton 2040 Vision](#).

MANAGER, CONSTRUCTION

POSTING NUMBER: 104202

HIRING SALARY RANGE: \$118,300.00- \$133,121.00 PER ANNUM

MAXIMUM OF SALARY RANGE: \$147,912.00 PER ANNUM

AREA OF RESPONSIBILITY:

Reporting to the Director, Capital Works, responsible for the co-ordination and administration of construction activities related to the annual Capital Works Program for the department. Coordinates activities at construction phases; oversees consultants; prepares various reports; and investigates improved methods.

- Direct the activities of ongoing capital works projects including coordination of construction with the utilities and other related agencies; provide guidance to contractors, surveyors and inspectors; administer ongoing construction payments; inspect sites to ensure appropriate standards are maintained.
- Oversee consultants to ensure compliance with City standards and provides direction as required. Coordinate consultant activities and arrange payments.
- Manage the administration of all construction related contracts.
- Set out broad goals and objectives according to corporate and departmental strategic plans utilizing a business oriented and team based approach.
- Provide input regarding the strategic direction and work towards meeting this goal; ensure resources are available to meet divisional service levels.
- Gather information regarding direction of the division and the organization to ensure current and future needs are being met; implement changes as they apply to achieving long-term division goals.

- Prioritize projects within the infrastructure framework to ensure that the needs of internal and external stakeholders are met through proper use of manpower and materials, and selection of equipment.
- Identify areas for improvement and initiates research, development and implementation activities to ensure cost efficiencies while maintaining customer service.
- Assist in the preparation of divisional budget; administer budget and control spending.
- Manage the implementation of policies, procedures and standards.
- Identify staff development needs and establish development plans; assess staffing needs, participate in the recruitment process and make /authorize recommendations concerning the selection of staff.
- Provide advice, counselling and leadership to staff in the areas of career development, training requirements and performance enhancements; supervise staff, providing guidance and reviewing work performance.
- Deal directly with other levels of government, external consultants and contractors and respond directly to customer concerns.
- Ensure provisions of the Environmental Assessment Act are adhered to as well as all federal, provincial and municipal legislative requirements including the Occupational Health and Safety Act.
- Prepare calculations, review project input, coordinate utilities and approval agencies and prepare tender and contract specifications.
- Prepare various reports including project status reports, budget reports.
- Investigate and implement various product and method improvements.
- Liaise with other government agencies to obtain required approvals.

SELECTION CRITERIA:

- Degree in Civil Engineering; courses in Public Administration/Financial Management an asset;
- Minimum 5 years experience in the Municipal and/or Transportation Engineering field with experience in construction;
- Minimum 3 years management experience.
- Registered and Licensed member of Professional Engineers of Ontario is required.
- Proven ability to manage effectively using a team based approach;
- Must have training in engineering computer application;
- Highly developed project management skills with an ability to handle multiple priorities; Excellent communication skills both oral and written;
- Ability to work with deadlines;
- Outstanding interpersonal skills with an ability to deal effectively with multiple stakeholders and demonstrated sound conflict resolution skills;
- Strong report writing skills coupled with excellent presentation and negotiations skills.

***Various tests and/or exams may be administered as part of the selection criteria.*

Job status: Permanent

Job Type: Management and Administration

Applications must be received by: June 30, 2021

Alternate formats will be provided upon request.

As part of the corporation's Modernizing Job Evaluation project, this position will undergo an evaluation which may result in a change to the rate of compensation. Any changes affecting this position will be communicated as information becomes available.

If this opportunity matches your interest and experience, please apply online at: www.brampton.ca/employment quoting **reference #104202 by June 30, 2021** and complete the attached questionnaire. We thank all applicants; however, only those selected for an interview will be contacted. The successful candidate(s) will be required, as a condition of employment, to execute a written employment agreement. A criminal record search will be required of the successful candidate to verify the absence of a criminal record for which a pardon has not been granted.

Please be advised, the City of Brampton uses email to communicate with their applicants for open job competitions. It is the applicant's responsibility to include an updated email address that is checked daily and accepts emails from unknown users. As we send time sensitive correspondence via email (i.e. testing bookings, interview dates), it is imperative that applicants check their email regularly. If we do not hear back from applicants, we will assume that you are no longer interested in the Job Competition and your application will be removed from the Competition.



The City is an equal opportunity employer. We are committed to inclusive, barrier-free recruitment and selection processes and work environments. If you require any accommodations at any point during the application and hiring process, please contact TalentAcquisition@brampton.ca or 905.874-2150 with your accommodation needs, quoting the job opening ID#, job title. Any information received relating to accommodation will be addressed confidentially.